

**Meeting Agenda**

Regular City Commissioner Meeting, Crab Orchard City Hall

Nov 1, 2018

6:30 pm

- Invocation
- Roll Call
  - Mayor Billy R. Shelton
  - Commissioner Jerry Shelton
  - Commissioner Keith Saylor
  - Commissioner Chris Sandlin
  - Commissioner Juanita Pettit
- Minutes Approved from last meeting  
Review minutes from last meeting, if no corrections needed  
Motion to accept minutes as stand.
- Financial Reports

Commissioner Reports

- City Commissioner- Jerry Shelton
- Water/Waste Water Commissioner- Keith Saylor
- Emergency Services Commissioner- Chris Sandlin
- Streets/Road Commissioner- Juanita Pettit

New Business

- Executive Session under KRS 61.810 (1)(c)

Open Discussion

Adjourn meeting

Nov 1 2018

## Meeting Minutes

Regular City Commissioner Meeting, Crab Orchard City Hall

Nov 1, 2018

6:29 pm

The meeting was called to order at 6:35 by Mayor Billy R. Shelton, Mayor Shelton requested Bill Dyehouse to lead the invocation.

Role call was performed by City Clerk; all were present for meeting, Mayor established enough present to have a quorum.

Last month's meetings minutes were reviewed and no changes needed to be made, Commissioner Chris Sandlin, made the motion to accept last month's minutes as stand, 2<sup>nd</sup> by Commissioner Juanita Pettit, all in favor, motion carried.

Financial report was given by City Clerk (see attached), no changes need to be made, and Commissioner Juanita Pettit, made the motion to accept as stand, 2<sup>nd</sup> by Commissioner Chris Sandlin, all in favor, motion carried.

### Commissioner Reports:

City Commissioner Jerry Shelton encouraged the people of Crab Orchard to attend the Ambulance Board meetings on the 3<sup>rd</sup> Monday of each month. The Lincoln County Ambulance Board updated the information end of the lat move and they are 160 K to the good and there is approximately 250K more to be dispersed to the Lincoln County Ambulance Board. They would like to purchase another ambulance. There still is no one in attendance of the meetings just board members.

Water/Wastewater Commissioner Keith Saylor stated our water loss was 17% which is a significant decrease over the past few months. We purchased 2.8 million gallons and sold 2 million gallons total unaccounted for 500,510. Water Dept installed 4 new meters, repaired water leak and performed repairs to lift station. Commissioner Saylor reported the Water Superintendent's monthly report, (see attached).

Emergency Services Commissioner, Chris Sandlin gave details of Police Chiefs Jimmy Gipson monthly report (see attached).

Streets and Road Commissioner, Juanita Pettit reported have 2 streetlights out one on Manor and the other on Sycamore. Kentucky Utilities subcontractors are starting to trim the trees from power lines. If you need yours trimmed please contact KU and give them your address and they will add you to the list.

Fire Chief Larry Owsley reported Engine 12 has been repaired and is returned back to station.

Commissioner Chris Sandlin made the motion to go into Executive session in regards to KRS 61.810 (1)(c), pending litigation, 2<sup>nd</sup> by Juanita Pettit all in favor motion carried, went into Executive Session at 6:45 pm.

Commissioner Chris Sandlin made the motion to go return to regular session, 2<sup>nd</sup> by Juanita Pettit all in favor motion carried, returned back to regular session at 7:11 pm.

Action to be taken by Police Chief Jimmy Gipson to contact the Commonwealth Attorney and then take his advise on the legal matter.



Nov 1 2018

Open session:

Kyle McKnight stated he would like for the city to commit to making the repairs needed in his parking lot where he had a water leak from the summer. He also stated he realized that the black top plants are most likely closed for the season and knows it will most likely be spring. He also stated that he would prefer we use Asphalt Company that obtains their blacktop from either Harrodsburg or Berea plants, he feels they have better materials.

He also stated in front of Past Time Café, there needs to be some blacktop there to fill in their holes; it's very muddy in front. Kyle McKnight stated he would donate the manpower and use of his equipment if need be in order to see the repairs made.

Someone expressed the cemetery gates are not being closed at night; this issue needs to be referred to the Cemetery board.

West Maple has holes in the culvert and needs to repairs.

Resident expresses the possibility of contacting a Natural Gas approach to come to Crab Orchard.

Resident expresses concerned with property owners not maintaining their properties keeping them clean.

It was explained that we did indeed have an ordinance against such items and these complaints needed to be brought to the attention of City Commissioner Jerry Shelton.

The Mayor brought to attention that no matter what the results of the election he feels the town should make the change from a Mayor Commission to a Mayor Council form of government.

No other new Business

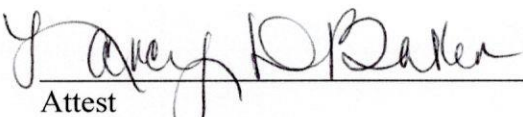
Commissioner Juanita Pettit made the motion to adjourn the meeting, 2<sup>nd</sup> by Commissioner Chris Sandlin all in favor motion carried, meeting adjourned at 8:05 pm.

  
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Mayor Billy R. Shelton

12-6-18

Date

  
\_\_\_\_\_

Attest  
City Clerk, Nancy Baker

12/6/18

Date

## City of Crab Orchard Account Balances

	A	B	C
1	<b>Account</b>	<b>Balance Total</b>	<b>Description</b>
2	Audit Account	128.13	Savings for Audit
3	City of Crab Orchard Payroll	3,209.26	Payroll
4	General Fund Cash:C.O. Fire Equipment	7,356.60	FD Equipment checking
5	General Fund Cash:Town of Crab Orchard	97,713.23	City Checking
6	Grant Fund Cash:FEMA GRANT	143.98	Fire Dept Grant
7	Grant Fund Cash:KIA RD Water Wastewater Grant	138.29	Water/Sewer Grant
8	Police Department	8,375.86	Police Dept
9	Road Fund Cash:C.O. Road Department Revenue	8,813.28	Revenue Checking
10	Road Fund Cash:Road O&M	6,345.82	O&M checking
11	Sewer Fund Cash:Sewer Bond & Interest Sink	45,747.54	Sink fund
12	Sewer Fund Cash:Sewer O&M	15,172.42	O&M Checking
13	Sewer Fund Cash:Sewer Revenue	52,729.98	Revenue Checking
14	Sewer Fund Cash:Sewer System Depreciation Fund	21,529.74	Depreciation/Restricted
15	Water Fund Cash:City of Crab Orchard Savings	24,706.09	Water Dept Savings
16	Water Fund Cash:Water Customer Deposits	72,291.09	Customer Deposit/Restricted
17	Water Fund Cash:Water Revenue	90,092.66	Revenue Checking
18	Water Fund Cash:WaterWorks Bond & Interest	19,147.79	Sink Fund
19	Water Fund Cash:Waterworks O&M	20,674.73	O&M Checking
20	Water Fund Cash:WaterWorks Reserve Fund	33,740.31	Reserve/Restricted
21			
22	TOTAL SUM	528,056.80	

# Crab Orchard Water & Wastewater Dept.

## Report for Monthly Meeting

11/1/18

### Leaks and Repairs

Install new box and lid on Stanford St.

Removed an abandoned water service on Stanford St. that was leaking. A  $\frac{3}{4}$  inch copper pipe broke into at fitting

Install a new meter, a box, a setter and lid at Jack Lane's house. Meter had been stuck for a couple months.

Install a new meter, a box and setter at Speake farm. Old meter valve would not shut off.

Install a new meter, a box and lid on Lancaster St. Old meter box was in bad shape.

Install new transducer in lift station across from school. Transducer went bad and made pumps continuously run.

Disassemble UV system to fix wipers. Number 4 wiper was bent and would not properly clean quartz tube. Bent metal arm back into place for proper use and installed new pins and bushings.



## Flushing

Sewer Plant

Stanford St.

Junkyard

## Routine Work

Work Orders

Weekly Samples

Mow Grass

Haul dirt and gravel to repair previous leak sites

Met with Troy Pelfrey from Hayes Pipe to order supplies

Met with Marty Harris from Consolidated Pipe to order supplies

Met with Matt Glass from Rural Water for leak detection

Met with Clem Wethington from Rural Water for Public Notifications of recent violations

Sent Public Notification papers to DOW

Met with Stacey from Lancaster Water about master meter reading slow

Mow Grass

Read Meters

Re Reads

Shut Offs

MOR

DMR

Work on Agreed Order

Sent in information missing from recent Sanitary Survey

Reports for Monthly Meeting

**WATER LOSS REPORT**  
**WATER AND SEWER DEPARTMENT**

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Month: September Year: 2018

Water Purchased: 2,898,000 Gallons

Water Sold:

Residential: 2,061,970 Gallons

Salesman: 5,520 Gallons

Total Sold: 2,067,490 Gallons

Difference Between What Was Purchased And Sold:

Purchased: 2,898,000 Gallons

Sold: 2,067,490 Gallons

Total: 830,510 Gallons

Total: 29 %

Gallons Accounted For:

Breaks: 200,000 Gallons *Neville Hendrickson*

Flushing: 125,000 Gallons *Sewer Plant, Junkyard,  
John Thompson*

Tank Overflow: \_\_\_\_\_ Gallons

Other: 5,000 Gallons *Fire Dept.*

Total: 330,000 Gallons

Total Accounted For: 2,397,490 Gallons

Total Unaccounted for: 500,510 Gallons

Monthly Water Loss: 17 % Total Loss